

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
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Ringstead
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To: All Parish Councillors

08.08.2024

From: Ms L Ritchie, Clerk to Ringstead Parish Council

Dear Councillor

You are hereby summoned and required to attend an **Ordinary Meeting** of Ringstead Parish Council to be held at the Village Hall conference on **Weds 14th August 2024** commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

To remind Councillors of the requirement to ensure that their [Register of Interests](#) is up to date at all times.

RPC24/0079 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).

RPC24/0080 To Receive and approve apologies for absence.

RPC24/0081 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).

RPC24/0082 To receive and approve for signature the Minute of the Meeting held on 10th July 2024.*

RPC24/0083 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	Status
Publish Minutes	Clerk	Complete
Explore adding camera/s to existing CCTV	TK	Ongoing
Accept quote for works to cemetery chapel roof	Clerk	Complete
Update RPC Grant award policy	Clerk	Complete
Investigate providing power to Community Garden	RP	
Respond to request regarding purchase of land	RP	Complete
Request quote for works to Peace park from ROSPA	Clerk	Awaiting Quotation

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V2 03.07.2024

Request Grounds Maintenance contractor weedkiller application to path	CH	
Accept quote for moving of memorial stone from RGR Memorials	Clerk	Now been completed by CO-OP
Report peace park footpath on Fix my Street	Clerk	Unable to report as not NNC land

- RPC24/0084 To receive and approve the Balance of Accounts.*
- RPC24/0085 Chairman to sign off Bank Statements.*
- RPC24/0086 A. To receive and approve the Monthly 2024/2025 Budget Review
B. To receive Report from Finance Advisory Committee.
- RPC24/0087 Receive and approve quotations for works after ROSPA.
- RPC24/0088 Approve request from Warmington PC to split cost of CiLCA study (1 hr per week)
- RPC24/0089 Receive update regarding potential of using Ringstead Club as village hall and agree action.
- RPC24/0090 Agree how we can communicate better with village.
- RPC24/0091 Approve Quote for replacement bin at Kinewell lake.
- RPC24/0092 Approve updated Grant Awarding Policy.*
- RPC24/0093 To acknowledge payments made and approve any outstanding Invoices.

Aug-24 V1 05.08.2024

Payment Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
Completed Payments								
S/O	Lisa Ritchie	£621.64	£0.00	£621.64	Clerks Salary , new rate from Nov 2023	Staffing, Clerk Salary	31	LGA 1972, s112
S/O	Tony Knight	£495.73	£0.00	£495.73	Caretaker Salary, from 22.04.2024, 5 hrs Village Hall, 5 hrs Recreation Ground	Staffing, Housekeeper Salary	32	LGA 1972, s112
DD	HMRC	£155.40	£0.00	£155.40	Clerk PAYE	Clerks PAYE	31	LGA 1972, s112
DD	BT	£41.35	£8.27	£49.62	Broadband/telephone	Broadband and Telephone	36	LGA 1972, s111
BACS	Lisa Ritchie	£6.18	£0.00	£6.18	Expenses	Stationary	37	LGA 1972, s111
BACS	The Defib Pad	£121.66	£24.33	£145.99	Defibrillator Pads	Health and Safety	84	LGA 1972, s137
BACS	ROSPA Play Safety	£378.00	£75.60	£453.60	Annual Inspection MUGA/Peace Park/Outdoor Gym	Open Spaces Annual inspection	17	LG(MP)A 1976, s19

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BACS	The Defib Pad	£208.26	£41.65	£249.91	Defibrillator Pads	Health and Safety	84	LGA 1972, s137
DD	Wave	£63.50		£63.50	Rec Ground Water	Football Club Water Supply	87	LG(MP)A 1976, s19
DD	EON	£75.80	£3.79	£79.59	Rec Ground Electricity	Football Club electricity	88	LGA 1972, s111
DD	VALDA	tbc	tbc	tbc	Village Hall Electricity	Village Hall Electricity	61	LG(MP)A 1976, s19
DD	SSE	£249.10	£12.45	£261.55	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
				£2,582.71				
Payments to be approved								

S/O	Tony Knight	£495.73	£0.00	£495.73	Caretaker Salary, from 22.04.2024, 5 hrs Village Hall, 5 hrs Recreation Ground	Staffing, Housekeeper Salary	32	LGA 1972, s112
BACS	A Harvey	TBC		TBC	Community Garden Mtce	Open Spaces community Garden	14	OSA 1906, s 9 and 10
TOTAL								

Vat Code

1 - 20%

2 - 5%

3 - Nil VAT

*tbc

Signed

Printed

Date

Signed

Printed

Date

Income

Receipts

31	05.08.2024	£36.00	£0.00	£36.00	05.08.2024	Recreation Ground Bookings	
30	29.07.2024	£145.99	£0.00	£145.99	05.08.2024	Refund	
22	22.07.2024	£90.00	£0.00	£90.00	22.07.2024	Village Hall Hire	
23	22.07.2024	£280.00	£0.00	£280.00	22.07.2024	Cemetery Purchase	
24	22.07.2024	£211.50	£0.00	£211.50	22.07.2024	Recreation Ground Bookings	
25	22.07.2024	£65.00	£0.00	£65.00	22.07.2024	Village Hall Hire	
26	22.07.2024	£200.00	£0.00	£200.00	22.07.2024	Village Hall Hire	
27	22.07.2024	£35.00	£0.00	£35.00	22.07.2024	Cemetery Purchase	
				£1,063.49			

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RPC24/0094 FOR REPORTING ONLY

RPC24/0095 Items for next agenda

RPC24/0096 Confidential Agenda item with regards to Anti Social Behaviour at Recreation ground, PCSO in attendance.

RPC24/0097 Close Date of Next Parish Council Meeting: Wednesday 11th September 2024 at 1930

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

***The Agenda specifies the business that it is proposed to transact
(Local Government Act 1972 Sch.12 para 10 (2)(b))
and the Council cannot lawfully decide any matter which is not specified in the Agenda
(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)***