Parish Office: Telephone: 01933 622176

The Village Hall 9 High Street Ringstead

Web: www.ringsteadpc.org.uk E-mail: clerk@ringsteadpc.org.uk

Northants NN14 4DA



Minutes of an **Ordinary Meeting** of meeting of Ringstead Parish Council held on **Weds 11<sup>th</sup> Sept 2024** at 7.30p.m.

Present: Cllr K Boulay, Cllr S Boustred, Cllr I Grant, Cllr J Grant, Cllr C Harris, Cllr A

Knight, Cllr R Phillips, Cllr G Slack, Cllr A Twell

In Attendance Lisa Ritchie – Clerk to the Council

RPC24/0098 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).

**RESOLVED** No members of the public in attendance.

RPC24/0099 To Receive and approve apologies for absence

**RESOLVED** Apologies received and approved

RPC24/0100 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).

**RESOLVED -** No DOI received.

RPC24/0101 To receive and approve for signature the Minute of the Meeting held on 14<sup>th</sup> August 2024.

**RESOLVED** Minutes from meeting on 14th August received and approved clerk to publish.

RPC24/0102 Review of Actions from previous meeting and to receive the Clerk's Report.

#### **RESOLVED**

Action	By Whom	Status
Publish Minutes	Clerk	Complete
Publish Grant awarding policy	Clerk	Complete
Chase Faculty	Clerk	Email sent no
		response
Chase Environment Agency	Clerk	Email sent no
		response

RPC24/0103 To receive and approve the Balance of Accounts.

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RESOLVED Balance of accounts received and approved.						
Treasuers Account 00347325 2,679.23						
Reserves Account 19036368 144,517.99						
TOTAL 147,197.22						
Less unrepresented payments						
Plus unrepresented receipts TOTAL 147,197.22						
RPC24/0104 Chairman to sign off Bank Statements.						
RESOLVED Bank statements received and approved.						
RPC24/0105 A. To receive and approve the Monthly 2024/2025 Budget Review B. To receive Report from Finance Advisory Committee.						
<b>RESOLVED</b> Current Expenditure £45,598, Income £88,228 and revenue of £168,423. No concerns over any budget lines.						
RPC24/0106 Receive and approve quotations for works after ROSPA.						
RESOLVED It seems that the quote seems to have a duplicate on it, Clerk to query then put on						
agenda for October meeting.	Clerk					
RPC24/0107 Agree how we can communicate better with village.						
RESOLVED We have tried lots of ways of communicating with village, we produce newsletters						
quarterly, we have held monthly councillor surgery's at the Church which were not well attended.						
We use our website and social media. There is a suggestion to use 'X' formally known as twitter, and the other suggestion is that we share agenda items on social media when we feel the						
residents may wish to input.						
RPC24/0108 Approve Quote for replacement bin at Kinewell lake.						
<b>RESOLVED</b> This quote still has not been received, Clerk chased on Thurs 5 <sup>th</sup> , awaiting response.						
RPC24/0109 Receive and approve funding application from Armed forces working day						
group.						
RESOLVED Request discussed and approved, Clerk to inform applicant.	Clerk					
RPC24/0110 Receive and approve funding application from WI.						
RESOLVED It was agreed that this application is approved, Clerk to advise and request post						
grant report for previous	Clerk					
RPC24/0111 Consider and agree to request from Ringstead Community Group, for RPC to fund purchase, erection and safe lighting of the tree.						
RESOLVED It is agreed that RPC will request that contractor sources and installs the Christmas						
tree, lights from last year can be reused as they were adequate. <b>Clerk</b> to contact contractor.	Clerk					

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RPC24/0112 Receive and approve Request from Ringstead Community Group for RPC to purchase litter picking equipment.					
<b>RESOLVED</b> It was agreed, that RPC will purchase 30 litter picking sticks and 30 hi vis <b>JG</b> and <b>Clerk</b> will liaise over best place to purchase from.	Clerk/JG				
RPC24/00113 Approve request to scatter ashes at the cemetery.					
<b>RESOLVED</b> Request approved, <b>Clerk</b> to advise member of public they are to be scattered in the					
'wild flower' area of cemetery.	Clerk				
RPC24/0114 Agree budget for 'Life Flower' to do some planting at Community Garden	Clerk				
<b>RESOLVED</b> It was agreed to ask 'Life Flower' to spend up to £200.00 on replanting work at Community Garden. <b>Clerk</b> to make contractor aware.					
RPC24/0115 Agree how RPC can support request to change part of high st parking could be changed to a 15min loading/unloading area so residents can visit the businesses there without parking penalty.					
<b>RESOLVED</b> Resident needs to apply via NNC, It's a long process and normally takes 12-18 mths and goes to consultation. <b>Clerk</b> and <b>JG</b> will liaise to inform resident.	Clerk/JG				

RPC24/0116 To acknowledge payments made and approve any outstanding Invoices.  Sep-									
	24 V1 04.09.2024								
Payme nt Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power	
Completed Payme nts									
S/O	Lisa Ritchie	£621.64	£0.00	£621.64	Clerks Salary , new rate from Nov 2023	Staffing, Clerk Salary	31	LGA 1972, s112	
S/O	Tony Knight	£495.73	£0.00	£495.73	Caretaker Salary, from 22.04.2024, 5 hrs Village Hall, 5 hrs Recreation Ground	Staffing, Housekeepe r Salary	32	LGA 1972, s112	
DD	HMRC	£155.40	£0.00	£155.40	Clerk PAYE	Clerks PAYE	31	LGA 1972, s112	
DD	ВТ	£53.70	£10.75	£64.52	Broadband/telep hone	Broadband and Telephone	36	LGA 1972, s111	

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	A Harve				Community	Open Spaces community	14	
BACS	У	£50.00	£0.00	£50.00	Garden Mtce	Garden		OSA 1906, s 9 and
BACS	ICO	£29.17	£5.83	£35.00	ICO registration	Annual Fee	11	LGA 1972, s111
DD	PWLB	£2,555.6 9	£0.00	£2,555.69	Loan Payment	Loan Payment	59	LGA 2003 Schedule para 2
DD	Wave	£63.50		£63.50	Rec Ground Water	Football Club Water Supply	87	LG(MP)A 1976, s19
DD	EON	£78.00	£3.90	£81.90	Rec Ground Electricity	Football Club electricity	88	LGA 1972, s111
DD	VALD A	£28.86	£1.44	£30.30	Village Hall Electricity	Village Hall Electricity	61	LG(MP)A 1976, s19
DD	SSE	£257.40	£12.87	£270.27 <b>£4,423.95</b>	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
Payme nts to be appro ved				<b>-</b> 1, 1-2110				
	ı	T			<b>_</b>	<del></del>	T	
BACS	F P Roofin g	£5,500.0 0	£0.00	£5,500.00	Cemtery chapel roof works	Cemetery Chapel Mtce	24	LGA 1972, s214
TOTA								
L				£5,500.00				
Vat Code 1- 20%	*tbc			_				1
2 - 5% 3 - Nil	Signe d Printe					Signed		
VAT	d Date					Printed Date		
Incom e Receip ts	-							
38	02.09. 2024	£36.00	£0.00	£36.00	02.09.2024	Village Hall Hire		
36	28.08. 2024	£39.00	£0.00	£39.00	28.08.2024	Village Hall Hire		
33	20.08. 2024	£72.00	£0.00	£72.00	20.08.2024	Village Hall Hire		
34	20.08. 2024	£54.00	£0.00	£54.00	Village Hall 0 20.08.2024 Hire			
35	20.08. 2024	£78.00	£0.00	£78.00	20.08.2024	Recreation Ground Bookings		

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37	10.08. 2024	£188.43	£0.00	£188.43	28.08.2024	Interest
31	05.08. 2024	£36.00	£0.00	£36.00	05.08.2024	Recreation Ground Bookings
				£503.43		

**RESOLVED** Invoice for completion of cemetery chapel roof missed agenda, so will be approved and paid at Finance Advisory Committee on 2<sup>nd</sup> October.

#### RPC24/0117 Reporting

Village Hall – The Co-op are definitely interested in disposing of the property, either by gifting ot selling for a moderate fee. The current lease is rolling and will continue until a decision is made. To be able to apply for grant funding we would need our tenure in place.

Unfortunately, a long term rental for the village hall has found a more cost effective venue so will not be using after end of September.

It was agreed that the heating can be switched on in October.

Cemetery Chapel , there are some tiles left over from works to front of roof, these will be put in store at rear once key is located. To be added to Budget for next year £15,000 for the replacement of roof at rear of chapel.

Litter bin collection seems to have moved to Tuesdays, and sometimes is collected twice a week.

Recreation Ground. TK is awaiting information regarding monitoring CCTV.

There have been 28 Incidences of anti social behaviour reported, although it has been quitter.

It was agreed to request Northants Police to attend a meeting to discuss.

#### Correspondence

Resident raised issue regarding access on Carlow Road, for agricultural vehicles, specifically the large power station carriers which will be collecting straw from Back Lane and need access up and down Carlow Road, the resident has tried notifying houses which are causing an issue to no avail. It was suggested they try an appeal on the social media page for residents to be more considerate and understand the size of vehicles trying to navigate through the road. We will add parking issues to next agenda.

#### PC24/0118 Items for next agenda

Parking issues in village

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#### RPC24/0119 Close meeting closed at 2100

Date of Next Parish Council Meeting: Wednesday 9th October 2024 at 1930

Action	By Whom
Publish Minutes	Clerk
Query quote from ROSPA over possible duplicate item	Clerk
Update Armed forces day grant applicant of outcome of application	Clerk
Update WI grant applicant of outcome of application	Clerk
Request contractor source and install Christmas tree	Clerk
Source and purchase, 30 litter pickers and 30 hi Vis	Clerk/JG
Advise applicant to scatter ashes that their request is approved	Clerk
Request contractor completes work at Community Garden up to agreed budget	Clerk
Liaise with resident regarding parking restrictions	Clerk/JG