

RINGSTEAD PARISH COUNCIL

Parish Office:
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To: All Parish Councillors

28.08.2024

From: Ms L Ritchie, Clerk to Ringstead Parish Council

Dear Councillor

You are hereby summoned and required to attend an **Ordinary Meeting** of Ringstead Parish Council to be held at the Village Hall conference on **Weds 11th December 2024** commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

To remind Councillors of the requirement to ensure that their [Register of Interests](#) is up to date at all times.

RPC24/0160 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).

RPC24/0161 To Receive and approve apologies for absence.

RPC24/0162 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).

RPC24/0163 To receive and approve for signature the Minute of the Meeting held on 13th November 2024.*

RPC24/0164 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	Status
Publish Minutes	Clerk	Complete
Accept quote for supply and installation of Christmas tree	Clerk	Complete
Gain permission for works to trees in Churchyard	CH	Ongoing
Update Community Group regarding request	Clerk	Complete
Process backdated salary	Clerk	Complete
Publish training statement of intent	Clerk	Complete
Update website and mailing group for FAC	Clerk	Complete

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Draw up leaflet for potential village hall site, for residents input	RP	Ongoing
Access CCTV for recreation ground	GS	
Get costings for security company	RP	Complete

RPC24/0165 To receive and approve the Balance of Accounts.*

RPC24/0166 Chairman to sign off Bank Statements.*

RPC24/0167 A. To receive and approve the Monthly 2024/2025 Budget Review
B. To receive Report from Finance Advisory Committee.

RPC24/0168 Receive and approve 2025/2026 Budget.*

RPC24/0169 Receive and approve external audit.*

RPC24/0170 Approve RPC support for Petition from resident businesses requesting 15 min parking bay.

RPC24/0171 To accept the draft referendum leaflet regarding the new village hall.

RPC24/0172 To consider the quotation from a security firm to carry out mobile checks on two occasions on a Saturday night for three months at the Gladstone Street playing field for the sum of £1300 + vat.

RPC24/0173 To resolve the ownership of the Poplar trees on Kinewell lake site.

RPC24/0174 To receive invoices and completed payments and approve any outstanding payments.

Dec-24 v1 3.12.2024

Payment Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
Completed Payments								
DD	BT	£53.77	£10.75	£64.52	Broadband/telephone, Oct Inv	Broadband and Telephone	36	LGA 1972, s111
DD	EON	£34.21	£1.71	£35.92	Electricity Recreation Ground	Football Club, Electricity	88	OSA 1906, s 9 and 10
DD	Valda Energy	£328.78	£16.44	£345.22	Village Hall Electricity	Village Hall, Electricity	61	LGA 1972, s111
BACS	Wicksteed	£100.00	£20.00	£120.00	Fit signs to gym equipment	MUGA Mtce	77	OSA 1906, s 9 and 10
DD	SSE	£257.40	£12.87	£270.27	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
BACS	PKF Littlejohn	£315.00	£63.00	£378.00	External AUDIT	External Audit	34	LGFA 1982, s12
TOTAL				£1,213.93				
Payments to be approved								
BACS	Staffing	1053.97	0	1053.97	Salaries	Caretaker Salary, Clerk Salary	31/32	LGA1972 s112

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BACS	Smiths Fire	£68.00	£13.60	£81.60	Fire Extinguish Service	Fire and Ilfe Safety	83	LGA 1972, s137
BACS	Smiths Fire	£201.00	£40.20	£241.20	Fire Extinguisher Replacement	Fire and Ilfe Safety	83	LGA 1972, s137
BACS	Mowerman	£480.00	£96.00	£576.00	Community Orchard	Maintenance	96	OSA 1906, s 9 and 10
BACS	Playscape	£2,130.00	£426.00	£2,556.00	Remedial works after ROSPA	Open Spaces, Peace Park	13	OSA 1906, s 9 and 10
BACS	Salaries	tbc		tbc	Backdated increase to Apr 2024	Staffing, Salaries	31	LGA1972 s112
BACS	A Harvey	£115.00		£115.00	Community garden mtce	Open spaces, Community Garden	14	OSA 1906, s 9 and 10
BACS	EON	£9.00	£1.80	£10.80	Street Light repair	Streetlighting, mtce	26	PCA 1957, s3
				£4,634.57				

Vat Code	*tbc
1 - 20%	
2 - 5%	
3 - Nil VAT	

Signed
Printed
Date

Signed
Printed
Date

Income Receipts

59	03.12.2024	£78.00	£0.00	£78.00	03.12.2024	Recreation Ground Bookings
60	03.12.2024	£54.00	£0.00	£54.00	03.12.2024	Village Hall Hire
61	03.12.2024	£26.00	£0.00	£26.00	03.12.2024	Village Hall Hire
62	02.12.2024	£120.00	£0.00	£120.00	03.12.2024	ORRI RENT
57	20.11.2024	£27.00	£0.00	£27.00	21.11.2024	Village Hall Hire
56	18.11.2024	£72.00	£0.00	£72.00	18.11.2024	Village Hall Hire
58	10.11.2024	£157.56	£0.00	£157.56	26.11.2024	Interest
52	06.11.2024	£52.00	£0.00	£52.00	06.11.2024	Village Hall Hire
53	06.11.2024	£72.00	£0.00	£72.00	06.11.2024	Village Hall Hire
54	06.11.2024	£500.00	£0.00	£500.00	06.11.2024	Annual Rent for Chapel
55	01.11.2024	£120.00	£0.00	£120.00	06.11.2024	ORRI RENT
49	29.10.2024	£52.00	£0.00	£52.00	29.10.2024	Recreation Ground Bookings

TOTAL £1,330.56

RPC24/175

FOR REPORTING ONLY

RPC24/0176

Items for next agenda

RPC24/0177

Close Date of Next Parish Council Meeting: Wednesday 8TH January 2025 at 1930

Ms L Ritchie

Clerk to the Council

*Background information provided prior to meeting

The Agenda specifies the business that it is proposed to transact

(Local Government Act 1972 Sch.12 para 10 (2)(b))

and the Council cannot lawfully decide any matter which is not specified in the Agenda

(Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

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