

RINGSTEAD PARISH COUNCIL

Parish Office:
The Village Hall
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Ringstead
Northants NN14 4DA

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To: All Parish Councillors

28.08.2024

From: Ms L Ritchie, Clerk to Ringstead Parish Council

Dear Councillor

You are hereby summoned and required to attend an **Ordinary Meeting** of Ringstead Parish Council to be held at the Village Hall conference on **Weds 9th October 2024** commencing at 7.30 pm to transact the business listed below.

Members of the Public and Press are invited to attend and to participate in Public Open Time.

AGENDA

To remind Councillors of the requirement to ensure that their [Register of Interests](#) is up to date at all times.

- RPC24/0121 Public Open Time (Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting).
- RPC24/0122 To Receive and approve apologies for absence.
- RPC24/0123 To receive Declarations of Interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Declarations must be made verbally at the appropriate time as well as entered in the Interest Book).
- RPC24/0124 To receive and approve for signature the Minute of the Meeting held on 11th September 2024.*
- RPC24/0125 Review of Actions from previous meeting and to receive the Clerk's Report.*

Action	By Whom	Status
Publish Minutes	Clerk	Complete
Query quote from ROSPA over possible duplicate item	Clerk	Requested
Update Armed forces day grant applicant of outcome of application	Clerk	Complete
Update WI grant applicant of outcome of application	Clerk	Complete
Request contractor source and install Christmas tree	Clerk	Requested
Source and purchase, 30 litter pickers and 30 hi Vis	Clerk/JG	Complete
Advise applicant to scatter ashes that their request is approved	Clerk	Complete

Please note that this is a public meeting and you may be filmed, recorded and published.

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Request contractor completes work at Community Garden up to agreed budget	Clerk	Complete
Liaise with resident regarding parking restrictions	Clerk/JG	Ongoing

- RPC24/0126 To receive and approve the Balance of Accounts. *
- RPC24/0127 Chairman to sign off Bank Statements. *
- RPC24/0128 A. To receive and approve the Monthly 2024/2025 Budget Review
B. To receive Report from Finance Advisory Committee.
- RPC24/0129 Receive and approve quotations for works after ROSPA.
- RPC24/0130 Approve Quote for replacement bin at Kinewell lake.
- RPC24/0131 Discuss and agree action with regards to parking issues in village.
- RPC24/0132 Discuss and agree action regarding resident correspondence with regards to blocked ditches in village. *
- RPC24/0133 To discuss and draw up a workplace harassment policy.
- RPC24/0134 To appoint a council member to sit on Kinewell trust committee.
- RPC24/0135 To discuss and agree action with regards to leak at ORRI building.
- RPC24/0136 Agree to instructing independent accountant to carry out audit of HMRC/PAYE payments.
- RPC24/0137 To acknowledge payments made and approve any outstanding Invoices.

Oct-24 V3 03.10.2024

Payment Type	Payee	Net	VAT	Gross	Details	Budget	Budget Code	Spending Power
Completed Payments								
DD	BT	£53.77	£10.75	£64.52	Broadband/telephone, Sep Inv	Broadband and Telephone	36	LGA 1972, s111
DD	Wave	£19.50	£0.00	£19.50	Cemetery water Jun-Sep	Cemetery Mtce	24	LGA 1972s214(6)
DD	Wave	£64.13	£0.00	£64.13	Rec Ground Water	Football Club Water Supply	87	LG(MP)A 1976, s19
DD	SSE	£25.28	£18.45	£270.27	Street Lighting Electricity	Street Lighting Electricity	44	PCA 1957, s3
				£418.42				
Payments to be approved								
BACS	F P Roofing	£5,549.16	£0.00	£5,549.16	Cemtery chapel roof works	Cemetery Chapel Mtce	24	LGA 1972, s214

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BACS	Staffing	£1,272.97	£0.00	£1,272.97	Caretaker/Clerk Salary/PAYE	Staffing	31/32	LGA 1972, s112
BACS	JJB Grab Hire	£583.00	£116.60	£669.60	Works to war memorial area	Churchyard cemetery mtce	40	WMA 1923 s1
BACS	A Harvey	£35.00	£0.00	£35.00	Community Garden Mtce	Open Spaces community Garden	14	OSA 1906, s 9 and 10
BACS	J Grant	£466.05	£0.00	£466.05	Hi vis and litter pickers	Health and safety	84	RPHA 1875 s 14
BACS	RGD Building Services	£4,760.00	£952.00	£5,712.00	works to ORRI outside space	ORRI Legal costs	92	OSA 1906, s 9 and 10
BACS	Emma Hall Life flower	£202.50	£0.00	£202.50	Community Garden Mtce	Open Spaces community Garden	14	OSA 1906, s 9 and 10
				£13,907.28				

Vat Code	*tbc
1 - 20%	
2 - 5%	
3 - Nil VAT	

Signed
Printed
Date

Signed
Printed
Date

Income Receipts

44	30.09.2024	£78.00	£0.00	£78.00		Village Hall Hire
43	26.09.2024	£72.00	£0.00	£72.00		Village Hall Hire
42	10.09.2024	£180.74	£0.00	£180.74	19.09.2024	Interest
41	19.09.2024	£26.00	£0.00	£26.00	19.09.2024	Recreation Ground Bookings
40	19.09.2024	£72.00	£0.00	£72.00	19.09.2024	Village Hall Rent
39	19.09.2024	£39.00	£0.00	£39.00	19.09.2024	Village Hall Hire
38	02.09.2024	£36.00	£0.00	£36.00	02.09.2024	Village Hall Hire
				£503.74		

RPC24/0138 FOR REPORTING ONLY

RPC24/0139 Items for next agenda

RPC24/0140 Close Date of Next Parish Council Meeting: Wednesday 13th November 2024 at 1930

Ms L Ritchie
Clerk to the Council

*Background information provided prior to meeting

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

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